

USER GUIDE

ALPINE CertMetrics

Credential Management System

User's Guide

Hitachi Vantara

Global Learning
Certifications Program Office

Version 4
November 2017

Contents

Introduction	2
First-time Login procedure	2
HOME page	4
DEMOGRAPHICS page.....	5
HISTORY page	6
CERTIFICATIONS page	7
BADGES page	9
TRANSCRIPTS page.....	12
ASSISTANCE	15

Introduction

This guide is for Hitachi Vantara customers, partners and employees who have earned at least one Hitachi Vantara certification or qualification credential. It describes the functionality of the CertMetrics credential management system which is used by Hitachi Vantara to track candidates' certifications and qualifications.

CertMetrics self-service benefits include:

- ⇒ Review and update demographic data
- ⇒ View exam history
- ⇒ Check certification status
- ⇒ Download logos, certificates and badges
- ⇒ Create, manage and share transcripts

CertMetrics accounts are created automatically by the system upon reception of a test result. To access your account for the first time, you need to complete the First-time Login procedure.

First-time Login procedure

1) Access the "Never logged in before" page

- Go to the CertMetrics login page at <https://www.certmetrics.com/hitachi/login.aspx>
- Click the **Never logged in before?** link below the Login button

2) Choose how to initiate the procedure

You can initiate the 1st-time login procedure using one of two methods:

- By email address: in the *Preferred email address* field type the email address that was used when you took the exam, that is the email address associated with your Kryterion (or Prometric) account.

or,

- By score report: use this option if the "By email address" option failed, or if you want to have CertMetrics use a different email address for communication with you.
 - **Last name**: your last name
 - **Registration number**: the registration number on your Kryterion exam scheduling confirmation email, or on your Kryterion (or Prometric) test result email
 - **New email address (*)**: the email address you want to use to receive communications from CertMetrics

Once you have entered your data click the **Submit** button. An email with a link and instructions to set your password will be sent to you.

(*): if the email address that you provided is already known by the system the "By score report" procedure will not be initiated and an error message will be displayed on the screen. In that case use the "By email address" option with that email address, or contact Certifications@HitachiVantara.com for assistance.

3) Access the Set Password page

- Click the link provided in the email to access the **Set Password** page
- Provide the information requested to set and confirm your password:
 - ⇒ New password / retype new password
 - ⇒ Forgot password hint: a hint to help you remember your password
 - ⇒ Forgot password phrase: a phrase to help you remember your password
- Click the **Submit** button.

A message will appear on the screen to confirm the password change. Your Login ID number will be displayed with a link to the Login page.

- **Record** your **Login ID**, it will be needed each time you want to access the system.
- Click the link and log in.

4) Update your demographic data

Once logged in, please update your demographic data. This is required before you can use the system.

- Go to the **DEMOGRAPHICS** page.
- Fill in all the required fields (for details see page 5 of this guide).
- Click the **Update/Confirm** button.

You can now use all of the CertMetrics functionality.

Important: please review your demographic data periodically and update the information as needed, e.g. new company name, email address or contact information.

HOME page

The HOME page shows your recent activity and provides access to the all available functions. Your CertMetrics Login ID is displayed in the bottom right corner.

[Logout](#)

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HOME DEMOGRAPHICS HISTORY BADGES CERTIFICATIONS TRANSCRIPTS

Welcome to the Hitachi Vantara Professional program credential tracking system.

From here you may:

- Review and update your demographic data
- View your exam history
- Check your certification status
- Download logos, certificates and badges
- Create, manage and share transcripts

Need help using this system? Please refer to the [CertMetrics candidate user guide](#) on the Hitachi Vantara Certifications web site.

Recent activity

Activity	Status
Certification	
Hitachi Vantara Qualified Professional - NAS installation	Recertified
Hitachi Vantara Qualified Professional - Storage administration	Recertified
Exam	
Hitachi Vantara Qualified Professional - NAS installation (HQT-4210)	Pass
Hitachi Vantara Qualified Professional - Storage administration (HQT-6740)	Pass

Hitachi Vantara Certification Program

[Program Overview](#) [Register for an Exam](#) [Enroll in a Training Class](#) [Contact Us](#) [Join the Conversation](#) [Follow Us on Facebook](#) [Your CertMetrics Login ID](#) [Follow Us on LinkedIn](#)

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DEMOGRAPHICS page

The DEMOGRAPHICS page has 4 sections: **General, Security, Mailing address, Other Address.**

The editable fields of the **General** section are explained at the bottom of this page. The fields marked with an asterisk (*) are mandatory.

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HOME **DEMOGRAPHICS** HISTORY BADGES CERTIFICATIONS TRANSCRIPTS

Settings Identification

Please review your demographic data periodically and update the information as needed.

Your first name and last name are pre-populated. They come from the test result record received by CertMetrics.

General

First name *

Last name *

Preferred email address *

Relationship with Hitachi Vantara *

Company name *

Disable email communication (not recommended).

Security

Password must be between 12 and 50 characters and must be a mixture of letters and non-letters.
Password may not repeat the same character more than twice sequentially.
Password may not contain your loginID or name.

New password

Retype new password

Preferred email address: Enter the email address you would like CertMetrics to use for all communications regarding your credentials.

Relationship: Select **Employee, Partner, Customer** or **Other**.

Company name: Type the first few letters of your company name and select your company in the drop-down list. If you do not find your company name in the list select **Other**.

Other company name: This option only appears if you have selected **Other** in the previous field. Type your company name.

Company email address: Enter your company email address. **Important:** do not enter any personal email address (@msn.com, @gmail.com etc.) in this field. This company email address will be used in association with other Hitachi Vantara systems such as the Learning Center for record reconciliation and tracking.

Clicking on the **Identification** link shows the IDs associated with your records.

[Logout](#)

HOME **DEMOGRAPHICS** HISTORY BADGES CERTIFICATIONS TRANSCRIPTS

Settings **Identification**

Below are the different IDs assigned to your account including your Login ID and Testing IDs.

Candidate IDs

Login ID	Your CertMetrics Login ID
Kryterion	Your Kryterion ID
Prometric Testing ID	Your Prometric ID

HISTORY page

The **HISTORY** page shows the exams you have taken that are associated with the Hitachi Vantara certification program.

[Logout](#)

HOME DEMOGRAPHICS **HISTORY** BADGES CERTIFICATIONS TRANSCRIPTS

View your Hitachi Vantara Certified Professional program exam history.

Hitachi Vantara exams

Registration number unique to each exam session

Pass or Fail status

Date the exam was taken

Exams are imported during regular business hours. After completing an exam, allow 10 business days for it to appear here.

Code	Exam	Registration number	Grade	Date
HQT-6740	Hitachi Vantara Qualified Professional - Storage administration			
HQT-4120	Hitachi Vantara Qualified Professional - VSP G200 to VSP G800 storage installation			
HAT-100	Hitachi Data Systems Qualified Professional - Sales foundation			
HAT-450	Hitachi Data Systems Qualified Professional - NAS installation			
HAT-680	Hitachi Data Systems Qualified Professional - Storage administration			
HH0-130	Hitachi Data Systems Storage Foundations			
HAT-050	Hitachi Data Systems Qualified Associate - Storage concepts			

CERTIFICATIONS page

The **CERTIFICATIONS** page shows the Hitachi Data Systems and Hitachi Vantara certifications you have earned. Click the **Expand** / **Collapse** links to display or hide the list of certifications.

- **Started certifications:** this section is displayed if you have passed at least one exam for a certification that requires to pass multiple exams.
- **Active certifications:** shows all the certifications that you have earned and that are currently valid and active.
- **Expired certifications:** shows all the certifications that you have earned in the past and that are no longer valid.

On this page you can download your certificates (pdf) and logos (zip) for all your **active** certifications. Logos are available via the link at the top of the page (**Download Logos**), or within the table (**Downloads** column).

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HOME DEMOGRAPHICS HISTORY BADGES **CERTIFICATIONS** TRANSCRIPTS

[Download Logos](#) [Certification Catalog](#)

View your Hitachi Vantara certifications. Click on a credential link in the left column to display the detailed requirements for that specific credential, including the dates the requirements were met. Use the links in the right column to download certificates and logos.

Started certifications

[Expand](#)

Certifications are grouped by level

Self-service downloads:
logos and certificates

Active certifications

[Collapse](#)

Name	Started	Active	Last extension	Expires	Downloads
Hitachi Vantara Certified Expert					
Hitachi Vantara Certified Expert - Performance architect					Logo PDF Certificate
Hitachi Vantara Certified Specialist					
Hitachi Vantara Certified Specialist - Enterprise storage installation					Logo PDF Certificate
Hitachi Vantara Certified Specialist - NAS solutions implementation					Logo PDF Certificate

Started: date the certification was started (1st exam attempt).

Active: date the certification was obtained. If a certification requires to pass only one exam then the *Started* and *Active* dates are the same.

Last extension: date the certification was renewed (if applicable).

Expires: expiration date.

Certification details: clicking on a **credential link** in the Name column displays the detailed requirements for that specific credential and your progress towards achieving the related certification, including the dates the requirements were met.

Certification Catalog: the Certification Catalog link at the top of the page shows the entire catalog of Hitachi Vantara certifications and qualifications.

- Clicking on a **Credential link** shows all the requirements for obtaining the credential.
- Clicking the **View** link on the right shows the detailed badge window associated with the credential (see the BADGES section for details).

Active certifications are shown at the top of the page, **Retired certifications** at the bottom.

[Logout](#)

HOME DEMOGRAPHICS HISTORY BADGES **CERTIFICATIONS** TRANSCRIPTS

Download Logos [Certification Catalog](#)

The certification catalog provides a list of certifications and qualifications grouped by credentials levels. Credentials associated with retired certifications remain valid until their expiration date. Click on a credential name to see the requirements.

Active certifications ▾

◆ Name	◆ Abbreviation	Badge
<input type="text"/>	<input type="text"/>	
▼ Hitachi Vantara Certified Expert		Collapse Groups
Hitachi Vantara Certified Expert - Mainframe Replication solutions architect		View
Hitachi Vantara Certified Expert - Pentaho solutions architect		View
Hitachi Vantara Certified Expert - Performance architect		View
Hitachi Vantara Certified Expert - Replication solutions architect		View
Hitachi Vantara Certified Expert - Replication solutions implementation		View
Hitachi Vantara Certified Expert - Virtualization solutions implementation		View
> Hitachi Vantara Certified Specialist		
> Hitachi Vantara Qualified Associate		
> Hitachi Vantara Qualified Professional		
> Legacy Certifications		

Click on a credential name for requirements details.

BADGES page

The **BADGES** page gives you access to the badges you have earned.

Digital badges from Hitachi Vantara allow you to share your achievements or contributions and communicate about your skills and abilities. They provide a convenient yet formal and official means of authenticating your professional accomplishments, such as earning a credential.

Digital badges can be shared on any digital platform: they can be posted on social media, sent in email signatures, or included in digital documents.

Hitachi Vantara provides two types of badges:

- **Credential** badges are linked to a credential and remain valid for as long as the credential remains valid.
- **Exam developer** badges are awarded to subject matter experts who participate in exam development workshops and they have no expiration date.

To use badges, you first need to activate the feature:

- Click on **Badges Settings**.
- **Enable** the feature.
- Type your email address and click **Update/Confirm**.

[Logout](#)

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HOME DEMOGRAPHICS HISTORY **BADGES** CERTIFICATIONS TRANSCRIPTS

Email Signature

Make sure to update your badge settings to be able to share badges.

Badging Settings ^ ←

Before being able to view and share badges, you must first enter an email address that will become your badge identity when sharing badges. Once set, if you update this email address, all badges previously shared will no longer be able to be verified through the system. So please select the appropriate email address when setting up your badge identity.

Enable

Email Address

Update/Confirm

Once enabled, you will see all the badges you have earned.

Logout

Email Signature

Make sure to update your badge settings to be able to share badges.

Badging Settings ▾

This is a list of your current badges.

Badges associated with the credentials you have earned that are currently active.

Active Badges ▾

Credential Badges



Clicking on a badge displays detailed information which includes:

- ⇒ The identification of the issuer – which organization issued and granted the badge.
- ⇒ The validity dates – when the badge was earned and its validity period.
- ⇒ The criteria to be met – how is the badge obtained.
- ⇒ What has been validated – knowledge, skills, accomplishments, and so forth.

You can then use the **links** provided at the bottom left of the window to share your badge on social media.



Hitachi Vantara Qualified Professional - Content Platform installation



Issuer Details	
Organization	Hitachi Vantara - In partnership with Alpine Testing Solutions
URL	https://www.certmetrics.com/hitachi

Badge Details	
Issued To	<input type="text"/>
Date Earned	2016-Apr-28
Valid Through	2019-Apr-28
Criteria	https://www.hitachivantara.com/en-us/pdf/training/hitachi-qualified-professional-content-platform-installation-hqt-4420-exam.pdf
Description	This badge is earned by passing the Hitachi Vantara Qualified Professional - Content Platform Installation test HQT-4420. It validates that the successful candidate has knowledge and skills in installing, configuring and supporting Hitachi Content Platform systems at customer sites. This includes strong knowledge of the system hardware and related management software, and a thorough understanding of installation and configuration procedures as well as associated administrative activities.

Share this badge

Number of Views 0

To **extract** a badge including its link to the detailed window, for instance for adding it to an email signature:

- Click the **Email Signature** link at the top left, under the main menu bar.
- Under **Create Email Signature**, select a badge.
- Under **Signature Preview**, select the badge (logo) size.
- Enter your **email address**, and click the **Email My Signature** button.

The screenshot shows the 'BADGES' section of the Hitachi Vantara user interface. At the top, a navigation bar includes 'HOME', 'DEMOGRAPHICS', 'HISTORY', 'BADGES', 'CERTIFICATIONS', and 'TRANSCRIPTS'. Below this, a red arrow points to the 'Email Signature' link. The main content area displays 'This is a list of your current badges.' followed by a 'Create Email Signature' dropdown menu. Below the menu, instructions state: 'Please select the badges below. Once you have picked all the badges you would like in your email signature, please enter your email and the signature will be emailed to you.' There are two sections: 'Credential Badges' and 'Participation Badges'. In the 'Credential Badges' section, a circular badge is selected with a checked checkbox and a red arrow points to it. In the 'Participation Badges' section, another circular badge is shown. Below these sections is the 'Signature Preview' area, which includes a 'Logo Size' dropdown menu set to 'Large' with a red arrow pointing to it. A preview of the selected badge is shown. Below the preview, there is a text input field for 'Email Address' with a red arrow pointing to it, and a red 'Email My Signature' button with a red arrow pointing to it.

An email will be sent to you, including the badge and instructions on how to create an email signature with it.

Regardless of the email signature instructions, the badge can be copied from that email and pasted into any application. It will retain its URL, so when shared with someone the recipient will be able to click on it and see all the details.

TRANSCRIPTS page

Transcripts allow you to share information about your certification(s) and/or your qualification(s), for example if you need to present your credentials to an employer.

You decide which credential(s) and exam(s) are included in the transcript, and you can have the system send the transcript link to an email address of your choice. The recipient will see the information using the link provided in the email. You can save transcripts for re-use.

- Click the **Create new transcript link**

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HOME DEMOGRAPHICS HISTORY BADGES CERTIFICATIONS **TRANSCRIPTS**

Use transcripts to share certification information, for instance to show a credential to an employer.

Create a new transcript or edit an existing one, specify which information is to be shared including certification and/or exam names, and select an expiration date. To send the transcript link, select the transcript ID, enter an email address and click Submit. The recipient will be able to see the transcript information until the link expires.

Transcripts

[Create new transcript](#)

Description ⓘ

Expires after ⓘ

Display Options

Views

Last viewed

Remarks ⓘ

Share

(procedure continued on next page)

- Select the information to be included in your transcript

Use transcripts to share certification information, for instance to show a credential to an employer.

Create a new transcript or edit an existing one, specify which information is to be shared including certification and/or exam names, and select an expiration date. To send the transcript link, select the transcript ID, enter an email address and click Submit. The recipient will be able to see the transcript information until the link expires.

Transcript detail

The screenshot shows the 'Transcript detail' form with the following fields and annotations:

- Disabled**: (disabled)
- Display Mode**: **Badge** (dropdown menu). Annotation: "If you select 'Badge', the recipient of the transcript will be able to see your badge(s)."
- Display certs**: (checkbox)
- If displaying certs, show cert dates**: (checkbox)
- Display exams**: (checkbox)
- If displaying exams, show exam dates**: (checkbox)
- Show mailing address**: **None** (dropdown menu)
- Expires after**: (text field) with a calendar icon. Annotation: "Select the expiration date after which the link in the email will no longer be valid."
- Description**: (text area) with "512 Max Characters" label.
- Remarks**: (text area) with "512 Max Characters" label.

Red arrows point from the annotations to the corresponding fields: from the 'Display Mode' dropdown to the 'Display certs' and 'If displaying certs, show cert dates' checkboxes; from the 'Expires after' field to the 'Expires after' text field; and from the 'Expires after' field to the 'Description' and 'Remarks' text areas.

Display mode: if you select **Badge**, the recipient of your transcript will be able to see your badge(s).

Display certs: if you want to show your certifications.

Display exams: if you want to show your exams.

Expires after: specify the date after which the link in the transcript will no longer be valid.

- Select the **certifications** and/or **exams** to be included in your transcript.
- Then click the **Update/Confirm** button.

Certifications to display in transcript

Certification Name	Date	Expiration Date
Hitachi Vantara Qualified Professional		
<input checked="" type="checkbox"/> Hitachi Vantara Qualified Professional - Content Platform installation	2016-Apr-28	2019-Apr-28



Exams to display in transcript

Exam Name	Date
<input checked="" type="checkbox"/> [HAT-460] Hitachi Data Systems Qualified Professional - Content Platform installation	2016-Apr-28
<input checked="" type="checkbox"/> [HAT-460] Hitachi Data Systems Qualified Professional - Content Platform installation	2016-Apr-28
<input checked="" type="checkbox"/> [HH0-110] Hitachi Data Systems Storage Foundations - Enterprise	2012-Feb-04



On the **TRANSCRIPTS** page you can view, edit and delete the transcripts you have created.

- Use the **Edit** link to edit or delete the transcript (the Delete button is on the edit page, see picture above).
- Use the **View** link to see how your transcript will be displayed.
- Use the **Share** links to email or share your transcript on social media.

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HOME DEMOGRAPHICS HISTORY BADGES CERTIFICATIONS **TRANSCRIPTS**

■ Your changes have been accepted.

Use transcripts to share certification information, for instance to show a credential to an employer.

Create a new transcript or edit an existing one, specify which information is to be shared including certification and/or exam names, and select an expiration date. To send the transcript link, select the transcript ID, enter an email address and click Submit. The recipient will be able to see the transcript information until the link expires.

Transcripts

[Create new transcript](#)

Active	Description ?	Expires after ?	Display Options	# Views	Last viewed	Remarks ?	Share
Active		2017-Nov-24	Display Certs (with date)	4	2017-Nov-09		

[Edit](#) [View](#)

ASSISTANCE

If you require further assistance please contact the Hitachi Vantara certification program office at Certifications@HitachiVantara.com.

Thank you for your interest in the Hitachi Vantara certification program and for using CertMetrics.

The Hitachi Vantara certification program office.

Hitachi Vantara



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